

Spark Good Portal How-to-Guide for Nonprofits



Spark Good Nonprofit Portal

The nonprofit portal is a one-stop shop for nonprofits to access charitable resources at Walmart, such as enroll in round up, set up Spark Good registries, apply for grants and request the use of space outside our stores.

Visit us





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How to create a Spark Good nonprofit portal



Nonprofit portal account types

Primary owner: One user has administrator privileges such as to register for Round Up and set up donation receipts. **Secondary users:** Multiple persons can set up and manage registries.



1 Visit the Portal

Visit <u>Walmart.com/nonprofits</u>. Click "Access Spark Good" and select your organization type. Create a new account or log into your existing Walmart.com account.

Note: Your Walmart.com account should match the **primary owner's** email address used for the FrontDoor account and for Round up registration. Visit the <u>FrontDoor guide</u> for more information







Explore your nonprofit portal

Spark Good: How to Create a Portal



Walmart 🔀	Departments	88 Services	Search everything at Walmart online and in store	Q L Reore My I	der A Hi, test85 T Items Account	بِ0 الم
spark good.						
Hi, Jane!						
Thank you for your commitment to your community! Select the organization you'd like to access below.			+ Add organi	zation		
Your Nonprofit	*					

Get FrontDoor Verified

To be a part of our trusted platform, only authorized representatives of CyberGrants FrontDoor verified 501(c)(3) organizations may access our community benefits, including Registry for Good. Click below to get you or your organization verified. Learn more about the <u>verifications process</u>.

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Get FrontDoor Verified

▲ If your organization has more than one location per 501(c)(3), please <u>click here</u> for custom organization setup.

2 Select your Organization

Your organization name should appear.

Click your organization name to continue.

Note: If you don't see your organization, click "**Add Organization**". The pop up "Get FrontDoor Verified" will appear. For additional help, view the <u>FrontDoor</u> <u>guide</u>

Spark Good: How to Create a Portal





Explore the Nonprofit Portal

Hooray! You are now part of our Spark Good community!

In the nonprofit portal, you can edit your profile, explore charitable tools, register for round up and create registries.

Note: Your organization may be eligible for different programs depending on your tax status and classification. See eligibility chart on <u>Walmart.org/sparkgood</u>



sparkgood.

Spark Good: How to Create a Portal

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an art/record						3.5
sparkgood.						/
Your Nonprofit Edit Profile					क्षे <u>Se</u>	ttings
Your description goes here.				Spark Good	member since 20	021



Hi, Soasta

My profile

My profile	CyberGrants FrontDoor	Walmart
Organization profile settings	Your full name	Email address
stomer service	Soasta Tester	soasta993501@cloudtest.org
Email us	Your email address	Account settings
Verification process	soasta993501@cloudtest.org	
FAQs	Organization legal name	
Change organization	LOAD TEST NPO T	
	Organization legal address	
	PO BOX 0002 Bentopyille, AB 30039-0117	
	Front	Door)



Explore your Profile

To review your nonprofit portal profile, click **"Settings".**

- Under "My profile", you can view your profile pulled from FrontDoor.
- For Round Up participants: under **"Organization profile settings",** you can update your public facing organization's profile page.



Additional Resources

(i) <u>Spark Good on Walmart.org</u>

Promotional Toolkit for Nonprofits

Spark Good How-to Guides

Stree Sp	ngthening Community ark Good					
Local Community Support I Spark Good	d Carlon & Connected Communities I Healthier Food for All I					
Disaster Relief & P	Preparedness Support for our Associates					
Small actions	can lead to big impact, and					
Spark Goo	od is the force multiplier.					
Designed for and by nonprofits, Walma under one brand and improves access to space request tool. Spark Good also puts	rt Spark Good assembles all our community giving programs tools and resources like local grants, round up, registry and the customers and associates in the driver seat making it essier to					
give to the causes they care most about.						
Check out the eligibility guidelines for started.	our different programs below and read through how to get					
Spark Good:	Spark Good: Communication Toolkit	sparkgood. 粩				
🍣 1. What giving programs am I e	Sport Good I	Pound Lin				
🔆 2. Become a verified organizati						
3. Attend a Spark Good webina	Want to share your participation in Round Up with others, but not sure what to say? Use the sample email an social post below for inspiration.					
Handreich 4. Explore Spark Good Program	EMAIL SAMPLE Subject: Choose (nonprofit name) to round up and donate your	r change on Walmart.com				
운 5. Share with Donors	Walmart recently launched Walmart Spark Good Round Up whe and donate the change to their favorite charity. We would love every time you shop on Walmart.com. Go here to learn more.	Walmart recently launched Walmart Spark Good Round Up where customers can round up their purchases to the nearest dollar and donate hchange to their favorite charity. We would love for you to choose us as your charity to receive these donations every time you shop on Walmart.com. Go here to learn more.				
	Thank you for considering [organization name] for Walmart Spa	rk Good Round Up!				
	SOCIAL SAMPLE Did you know that every time you shop on Walmart.com, you c Learn how small acts can lead to big impact at #WalmartSparkG	an round up your change and donate it to [organization name]. ood [link to profile].				